



## **Efficiency and Performance Sub (Finance) Committee**

**Date:** WEDNESDAY, 8 MAY 2013  
**Time:** 1.45pm  
**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Roger Chadwick (Chairman)  
Ray Catt (Deputy Chairman)  
Randall Anderson  
Nigel Challis  
Deputy Anthony Eskenzi  
John Fletcher  
Jamie Ingham Clark  
Deputy Edward Lord  
Jeremy Mayhew  
Ian Seaton  
Deputy John Tomlinson

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**Lunch for Members will be served in the Guildhall Club at 1pm**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS OF ANY PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ANY ITEMS ON THIS AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the minutes of the meeting held on 30 January 2013.  
**For Decision**  
(Pages 1 - 6)
4. **OUTSTANDING ISSUES**  
Report of the Town Clerk.  
**For Information**  
(Pages 7 - 16)
5. **TRANSFORMATION AND EFFICIENCY BOARDS - UPDATE**  
Joint report of the Deputy Town Clerk and the Chamberlain.  
**For Information**  
(Pages 17 - 28)
6. **THIRD PARTY PAYMENTS**  
Report of the Chamberlain.  
**For Information**  
(Pages 29 - 38)
7. **TRIGGERS REPORT**  
Report of the Chamberlain.  
**For Information**  
(Pages 39 - 44)
8. **TRANSFER OF PUBLIC HEALTH FUNCTIONS 2013/14**  
Report of the Director of Community and Children's Services.  
**For Decision**  
(Pages 45 - 50)
9. **STAFF SUGGESTION SCHEME**  
Report of the Town Clerk.  
**For Information**  
(Pages 51 - 52)
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Part 2 - Non-Public Agenda**

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**